

# Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council  
held in The Kilpeck Village Hall  
on Monday 21<sup>st</sup> February 2022

No KPC/MW/178

**Councillors Present**

Councillor Mrs J Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr N Eynon  
Councillor Mr D Howie  
Councillor Mr G Statham  
Councillor Mr D Thompson  
Councillor Mrs B Wood

Clerk Mr M Walker

**Also Present**

Ward Councillor Mrs Christy Bolderson and three further members of the public.

**The Ordinary Meeting of the Parish Council  
was formally opened by the Chairman at 7.00pm**

**1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr D Roden {Lengthsman/Contractor}  
Mr James Howell Locality Steward and Police Representatives not present.

\*Councillor Mrs M Lloyd,

{\*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday  
13<sup>th</sup> September 2021}.

**2.0 Declarations of Interest & Dispensations**

**2.1 To receive any declarations of interest in agenda items from Councillors.**

No Declarations of Interest were made.

**2.2 To consider any written applications for dispensation.**

No new written applications received.

**3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/177** held on Monday  
13<sup>th</sup> December 2021 were unanimously confirmed as a true record and signed by the Chairman.

**4.0 Financial Report**

**4.1 Receipts**

No receipts received

**4.2 Invoices for Payment**

Kilpeck Village Hall Invoice No 116 £18.75

Hall Hire 13<sup>th</sup> December 2021 1.5 hours @ £12.50 per hour

**Cheque 001025**

Clerk's Salary January 2022 Gross £601.22

Mileage £10.58

Postage £3.96

Tax £94.60 NIC £0.00

Nett Pay £521.16

**Cheque 001026**

5<sup>th</sup> January 2022 Quickskip Hereford 00736074 £276.00

Paid out of Kilpeck Village Hall Field Fund

{Authorised to be paid by Parish Clerk's private credit card}

**Reimbursement Cheque 001027**



|   |         |
|---|---------|
| 13 <sup>th</sup> January 2022 CBA FlippingBook 314845714 Invoice No AKD-73693849614                                   | £154.80 |
| 1 year support<br>{Authorised to be paid by Parish Clerk's private credit card)<br>Reimbursement <b>Cheque 001028</b> |         |
| Clerk's Salary February 2022 Gross  | £601.22 |
| Tax £94.60 NIC £0.00  |         |
| Nett Pay £506.62  |         |
| <b>Cheque 001029</b>  |         |
| 16 <sup>th</sup> February 2022 John Finch Computers Invoice No 01752  | £33.00  |
| Computer Backup for 3 years<br><b>Cheque 001030</b>   |         |
| 21 <sup>st</sup> February 2022 Prolectrical Simon Probyn Invoice No 001629  | £99.41  |
| Kiosk replacement LED Light and photocell<br><b>Cheque 001031</b>   |         |

All payments were **Unanimously Approved**

Proposed by Councillor Mr G Statham and Seconded by Councillor Mrs B Wood

**4.3 Bank Balances** as per statements

|  |       |            |
|--|-------|------------|
| @ 4 <sup>th</sup> January 2022 Bank Statement Treasurers Account     | No 48 | £13,248.60 |
| @ 4 <sup>th</sup> February 2022 Bank Statement Treasurers Account    | No 49 | £12,424.41 |
| @ 5 <sup>th</sup> January 2022 Bank Statement Business Bank Instant  | No 40 | £29,494.06 |
| @ 4 <sup>th</sup> February 2022 Bank Statement Business Bank Instant | No 41 | £29,494.32 |

Bank reconciliation signed by the Chairman for both accounts

**5.0 A465 Speed / Traffic Management Wormbridge -- Hereford**

**5.1** Joint A465 Speed/Traffic management issues with Allensmore Parish Councillors and South Wye Police

*Draft letter sent to all businesses in the Kilpeck Parish Council area.*

*No replies received.*

\*Working Group to consist of:-

Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman, Councillor Mr D Howie, Councillor Mr G Statham, Councillor Mr D Thompson and Clerk Mr M Walker  
Venue Chairman's home, Date and Time to be arranged

**5.2** "Village Gateways" Wormbridge A465 and Kilpeck Village

*Clerk to contact Balfour Beatty Living Places reference Village Gateways criteria, permit etc.*

*Suggested situations within the 40mph area*

Received a 22 page document "Community Commissioning Toolkit" Local Communities, Local Priorities Herefordshire Council 2019 V1.0

Assessment Request Form to be completed by \*Working Group

**5.3** To receive any General Highway or Public Rights of Way issues

Email received 17<sup>th</sup> February 2022 reference Verge Cutting Programme 2022

The Parish Council resolved unanimously for "TWO CUTS PER YEAR"

First around the May Bank Holiday and Second towards the end of August

Suggested 50mph from Wormbridge to other side of Pontrilas

Sign missing in hedge

Black Mountain Quarries – Roadside markers

Main A465 NOT swept by Balfour Beatty

Locks Garage - Bollards Ward Councillor to follow up

Bus Stop and Lay-by by Pontrilas Sawmills very muddy and dirty

Missing litter bin – Clerk to email details to Ward Councillor

Lengthsman / P3 Scheme / Contract to be completed by the Clerk

Footpaths map to be emailed to member of the public



## 6.0 Her Majesty Queen Elizabeth II Platinum Jubilee Celebrations

- 6.1 To consider provision of Marque for Celebrations Weekend to be held on the Whitfield Estate Celebration at Whitfield Sunday 5<sup>th</sup> June 2022, 12.00 noon – 5.00pm  
Councillor Mrs J Davies Chairman and Councillor Mrs B Wood had a meeting at Whitfield, where it was resolved that the Parish Council should order a marquee for a summer afternoon tea.  
Clerk instructed to order Traditional Pole Marquee 40ft x 60ft, discounted price £1,100.00 from Cupid Events.
- 6.2 To consider provision of Jubilee Mugs for the children in the Parish Council Area  
Clerk to obtain more information as to the cost of mugs or other memorabilia from local suppliers.  
Agenda item for the next full Parish Council meeting

## 7.0 Reports

### 7.1 Kilpeck Village Hall

Pantomime was cancelled on the Friday night due to power cuts  
The “Skip” had arrived today to enable the garage area to be emptied and re-purposed  
Various new bookings  
Fusion dance classes are held monthly  
23<sup>rd</sup> April 2022 Conference on “Lay Lines”  
*”A supposed straight line connecting three or more prehistoric or ancient sites, sometimes regarded as the line of a former track and associated by some with lines of energy and other paranormal phenomena.”*  
Community Coffee mornings to re-start 29<sup>th</sup> March 10.00am – 11.30am {Last Tuesday in the month}

### 7.2 Ward Councillor Mrs Christy Bolderson

Ward Councillor gave an overview of the following:-  
Monthly updates  
Emergency numbers list see below  
Shop Local Cards £15.00 ends March 2022  
Household Support Grants  
Spatial Consultation by email ends 28<sup>th</sup> February 2022  
Core Strategy – feedback required  
Health & Wellbeing of Poultry Farming  
Water Protection Zone  
Covid numbers are going down  
Budget approved, Council Tax up 2.99% - £1,701.00 for Band “D” property

### **Written report from Christy - Shop Local - £15 for every household within Herefordshire**

To support local businesses and retailers, central government funding has allowed the council to launch the ‘[Shop Local](#)’ campaign. Every household within the county was able to apply for a £15 prepaid card to shop within the county and support local business to help them to recover from the economic impact of COVID-19. You have until the end of March to spend your money and you are advised to keep your card in case a further tranche of money becomes available. A few constituents have contacted me about issues activating or using their card. For help see [Shop Local – Herefordshire Council](#) or call 01432 260027.

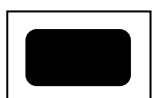
### **Household Support Grant to help low income households this winter – Deadline 28 February 2022**

If you are living in a low income household that receives Universal Credit (at a level below the threshold for free school meals and/or free prescriptions), you can now apply for a one-off payment of £60 to help with food, energy and other essential costs.

The payment is available through [Herefordshire Council](#), which has been allocated over £1 million by the government as part of a new Household Support Fund to help vulnerable people and families this winter. The deadline for applications is 28 February 2022.

### **Latest Consultations and Resident Feedback**

[Have your say on the new Herefordshire Local Plan](#) - Consultation on the options for the location and scale of new development throughout the county is now live and will run until 28 February 2022



[Review into potential health and wellbeing impacts of intensive poultry farming](#) - task and finish group under the remit of the adults and wellbeing scrutiny committee is seeking resident feedback by 25 March 2022

[Public Spaces Protection Order \(PSPO\) for Garrick Multi Storey Car Park](#) – consultation ends 19 March 2022

**Full Council** Full Council on 28 January 2022

(<https://councillors.herefordshire.gov.uk/ieListDocuments.aspx?CIId=291&MIId=8521&Ver=4>). Both notice of motions were debated and passed by full council:

- *Water Protection Zone for the River Wye System*: urge the executive to re-engage with both the Environmental Agency and Natural Resources Wales, consulting Powys and Monmouthshire CCs and other interested parties as necessary, to press for nothing less than a Water Protection Zone the whole of the River Wye system; and
- *Fireworks and Animal Welfare*: Actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people; write to the UK Government urging them to introduce legislation to limit the maximum noise level of fireworks; and encourage local suppliers, organisers of public firework displays and firework displays on council owned property to use low noise fireworks.

Full council on 11 February 2022

The budget was debated and approved including a council tax increase of 2.99%, made up of a 1% adult social care precept which is ring-fenced to support the delivery of adult social care services and a 1.99% increase in core council tax which will fund all other areas of council service. Due to the number of financial pressures on residents within my ward, I had supported a motion to apply a 0% council tax increase, however, this was unfortunately rejected by 27 members with only 22 members in support. The 2.99% increase will represent an increase in the band D equivalent charge to £1,701.70 representing an increase of £0.95 per week (£4.12 a month).

**Covid-19 update as of 13 February 2022** Case rates have decreased with the seven day rolling rate of new cases by specimen date ending on 13 February 2022 being 630.2 cases per 100k people. This is a decrease of 36.4% on the previous week with cases in England at 541.2 per 100k population. In Herefordshire, 88.2 % of all eligible people have received their first dose vaccine, 83.7% have had their second dose and 70% have had their third or booster dose. In the UK, 91.4% of all eligible people have received their first dose vaccine, and 84.9% have had their second dose and 66.0% have had their third or booster dose.

Local data: [Understanding Herefordshire Covid-19 summary website](#)

Local information: [Herefordshire Council website](#)

Local vaccinations: [Herefordshire and Worcestershire Clinical Commissioning Group website](#)

National guidance: [Government website](#)

Talk Community helpline: The helpline is still available to help residents, who don't have support from family, friends or their local community, with food supplies, medication delivery or befriending (this includes those who are self-isolating). Call: 01432 260027. E-

mail: [talkcommunityhelpline@herefordshire.gov.uk](mailto:talkcommunityhelpline@herefordshire.gov.uk). Online: [Coronavirus - Talk Community support](#)

For urgent medication supplies, contact NHS 111 or visit the [NHS website](#).

**Neighbourhood Matters from West Mercia Police** Neighbourhood Matters enables residents, businesses and community groups to keep in touch with our local West Mercia Police teams and learn more about what they are doing in your community. It's free to sign up and is a great way to know what's happening in your area and what is being done about it. You can choose to receive updates on crimes and latest information on on-going incidents.

You can also hear about positive police action, good news stories and be able to play an active part in helping with public appeals. To find out more and sign up, visit the [Neighbourhood Matters website](#).

**Highway or Footpath Defects** Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website <https://www.herefordshire.gov.uk/info/200196/roads>. You can report the following items online:

· [Faulty street light](#) · [Flytipping](#) · [Public right of way problem](#) · [Highway drainage issue](#) · [Overhanging tree](#) · [Pavement needing repair](#) · [Pothole](#) or use the [ReportingApp](#) · [Road needing resurfacing](#) · [Road sign defect](#) · [Worn road markings or missing cats eyes](#)

Cheers Christy



Good Morning, I hope you are all surviving these strong winds and rain.

As the weather warnings continue to remain in place, I thought it prudent to forward a reminder about relevant emergency numbers. Cheers Christy

If your community experiences loss of power, each household should report it, so the providers have a clear picture of who is without power - this is especially important in rural communities.

This can be done by calling 105.

**In an emergency or if someone is in immediate danger, always call 999.**

Power cut: Call 105 <https://www.powercut105.com/>

BT phone line issues: <https://downdetector.co.uk/status/bt-british-telecom/>

Gas leak: 0800 111 999 <https://www.wvutilities.co.uk/services/smell-gas/>

Welsh Water: [0800 052 0130](https://www.welshwater.co.uk/emergencies) (Water emergencies) or [0800 085 3968](https://www.welshwater.co.uk/emergencies) (Sewer emergencies) <https://contact.dwrcymru.com/>

Severn Trent water: [0800 783 4444](https://www.stwater.co.uk/in-my-area/check-my-area/) <https://www.stwater.co.uk/in-my-area/check-my-area/>

Report a tree down, flooded road or highway obstruction- BBLP : 01432 261800

Flood alerts: Floodline 0345 988 1188. Sign up to get [Flood Warnings from gov.uk](https://www.floodwarnings.gov.uk/) by phone, email or text message. If you live by a river or stream, keep a watch on current and expected water levels. You can see the [actual water levels at different locations in the county](https://www.floodwarnings.gov.uk/)

More information and advice can be found here: [www.herefordshire.gov.uk/storm](https://www.herefordshire.gov.uk/storm).

Finally, some tips from Western Power on how you can prepare in case of a power cut:

1. Keep our telephone number handy or save it in your mobile phone (105 or 0800 6783 105) so that you can report a power cut or call for information and advice.
2. Keep a battery/solar charger handy so that you can recharge your smart phone or tablet and follow updates on social media, our online power cut map or Power Cut Reporter app.
3. Keep your freezer shut – depending on the type of freezer you have, the contents could stay frozen for up to 12 hours.
4. Check that you have a phone available that will work in a power cut – digital or cordless ones may not work.
5. Have things like a torch or lantern ready (it is best not to use candles or paraffin lights).
6. Protect sensitive electrical equipment such as computers with a surge protector plug.
7. If you have a mains-operated stair lift, check to see if there is a manual release handle that can be used to return it safely to ground level if it stops working.

### 7.3 Locality Steward Mr James Howell

Reports forwarded by email

### 7.4 Lengthsman Report (Including potential drainage schemes suitable for Lengthsman Grant Funding)

Councillor Mr D Roden { Lengthsman/Contractor } not present and no report available

### 7.5 Commemorative Bench update

The bench is now finished and will be positioned on the Church Green in the spring.

Price for a plaque approximately 6” x “4 to be obtained by the Clerk from (R S Signs & Engraving)

## 8.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

Member of the public asked many questions and was answered by the Parish Council reference the Whitfield Development.

AECOM document to be emailed to resident



## 9.0 Neighbourhood Development Plan (NDP)

To receive update regarding the DRAFT Kilpeck Neighbourhood Development Plan and to agree way forward

Draft NDP Questionnaire for approval and distribution following Whitfield's public open day scheduled for the 4<sup>th</sup> March 2022 from 4.00pm – 6.30pm at Wormbridge Court

Another date to be arranged by Whitfield so the Parish Council's questionnaire is on hold  
Chairman to contact Whitfield Estate

## 10.0 Planning Application

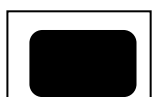
Consultation No 220316 Allens Hill Farm Proposed Change of Use (FOR INFORMATION ONLY)

The Parish Council noted the Planning Application as presented.

## 11.0 Information Sheet

(Not covered by an agenda item and for information only)

- 2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE  
Application for approval of details reserved by conditions **3, 4 & 15** attached to  
Planning Permission 142033  
**Application Still Valid**
- 27<sup>th</sup> August 2019 Application No192443 Land at Wormbridge (both sides of A465) Hereford  
Hybrid planning application; Outline with all matters included except landscaping for  
70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare  
facility; and Full Planning for the change of use of existing schoolhouse to residential and  
change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated  
infrastructure  
**Application Still Valid**
- 1<sup>st</sup> July 2021 Application No 212150 Top Hill Farm Pontrilas Hereford HR2 0BE  
Proposed replacement dwelling with associated garage/workshop  
**Application Still Valid**
- 26<sup>th</sup> October 2021 Application No 213826 Land adj to Three Horse Shoes Winall Allensmore Herefordshire  
Proposed variation of condition 2 of planning permission 194274  
(Erection of one dwelling and associated works) – to convert the integral garage into a  
home office and addition of a carport  
**Application Still Valid**
- Correspondence
- 5<sup>th</sup> December 2021 Email sent to electrician reference Kiosk light Kilpeck Village Green  
Electrician to check this week (6<sup>th</sup> December 2021)  
Existing light fitting to be replaced with LED fitting
- 5<sup>th</sup> December 2021 Email sent to Herefordshire Council / Balfour Beatty  
reference "Village Gateways"
- 5<sup>th</sup> December 2021 Email sent to Herefordshire Council / Balfour Beatty  
reference Finger post signs not identifiable and no reflectiveness
- 6<sup>th</sup> December 2021 Email sent to Herefordshire Council / Balfour Beatty  
non collection of temporary road signs
- 5<sup>th</sup> December 2021 Report Worn Road Markings and Missing Cats Eyes  
Boars Hill Farm to C1233 Pontrilas  
CASE Reference Number CAS-824831-POF3C5
- 5<sup>th</sup> December 2021 11.14am Contact Us Form – Herefordshire Council  
Highways  
Lay-by A465 Didley litter bin reported as **missing**.  
Lay-by used as overnight parking by HGV thus a litter bin is a necessity.  
Can you please replace bin  
*Balfour Beatty reply reference number 11113695 (DAMAGED BIN)*



5<sup>th</sup> December 2021 10.50am

Contact Us Form – Herefordshire Council  
Highways - B4348 Tram Inn – A465 junction  
Good morning

Kilpeck Parish Council have instructed me to ascertain why at the junction of the B4348 and A465 from Tram Inn the illuminated bollards have been replaced with the non-illuminated reflective only type?

23<sup>rd</sup> November 2021 Herefordshire Association of Local Councils (HALC)  
Information Corner 19.11.21

20<sup>th</sup> December 2021 Herefordshire Association of Local Councils (HALC)  
Information Corner 20.12.21

14<sup>th</sup> December 2021 Herefordshire Council Parish Council Precept 2022/2023  
Total Precept Requested £19,000.00 submitted to Herefordshire Council

13<sup>th</sup> January 2022 1.36pm

Contact Us Form – Herefordshire Council  
Highways

A465 approx 100m south of The Forge Garage at Wormbridge manhole cover lifted in the pavement. The cover lifts and overflows during heavy rain. The cover is currently lifted at one end approx 1.5 inches thus a trip hazard.

22<sup>nd</sup> January 2022

Hereford Council  
Herefordshire Local plan 2021-2041 Spatial Options 6 week consultation information  
Deadline for responses 28<sup>th</sup> February 2022

#### **12.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting

Jubilee Mugs for the children in the Parish Council area

Councillor Mr D Roden {Lengthsman/Contractor} Grant works

#### **13.0 Date, Time and Venue of Next Meeting**

Monday 14<sup>th</sup> March 2022 7 00pm in Kilpeck Village Hall


#### **14.0 Confirmation of the Next Meeting Time, Date & Venue**

The next Meeting will be the Ordinary Meeting of the Parish Council on

**MONDAY 14<sup>th</sup> March 2022** to be held in The Kilpeck Village Hall and is due to commence **at 7.00pm.**

Councillor Mrs J Davies Chairman gave the Parish Council's condolences to Councillor Mr M Parsons Vice-Chairman on the sad death of his father.

Meeting declared closed at 8.45pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 14<sup>th</sup> March 2022